San Gabriel County Water District
Regular Meeting of the Board of Directors
8366 Grand Ave
Rosemead, CA 91770

August 25, 2026

4:00 P.M.

AGENDA

Call to Order

1. **Pledge of Allegiance**

2. **Roll Call**

Roll Call	
Director DeLaTorre	______
Director Sauceda	______
Director Taylor	______
Director Mamdapurkar	______
Director Vera	______

3. **Additions, Re-order and Adoption of the Agenda:**

   Motion:
   Second:
   Action:

4. **Public Comment on Agenda and Non-Agenda items**

   Anyone wishing to discuss items on and not on the agenda may do so at this time

5. **Minutes of a Regular Meeting of the Board of Directors held August 11, 2026**

   Motion:
   Second:
   Action:

6. **List of Demands on the General Account**

   a. **Revolving/Payroll Account Reimbursement**

   Motion:
   Second:
   Action:

7. District Counsel

8. Action Items

a. Discussion, Consideration and Action on SGCWD Financial Reserve Policy

Motion:
Second:
Action:

9. Miscellaneous Information Items

a. Receive and File: July 2026 Banking & Investment Report

b. Receive and File: July 2026 Revenue and Expenditure Report

c. Mid – Year Budget Review

10. General Manager Report

11. Future Agenda Items

12. Director Comments

13. Adjournment

Motion:
Second:
Action:

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.

If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF SAN GABRIEL COUNTY WATER DISTRICT HELD ON AUGUST 11, 2026

CALL TO ORDER A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, August 11th, 2026, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.

ROLL CALL Present at the meeting were General Manager Prior, Finance and Administration Manager Carmen Corona, Assistant General Manager Casey Feilen, Superintendent Carlos Cardona, Project Manager Anthony Agobian, Directors DeLaTorre, Sauceda, Taylor, Mamdapurkar and Vera and District Counsel Koczanowicz.

AGENDA Upon motion by Director Taylor, seconded by Director Sauceda, the Board voted unanimously to adopt the agenda as presented.

PUBLIC COMMENT None.

MINUTES Upon motion by Director Vera, seconded by Director Taylor the Board voted to approve the minutes for the July 28th, 2026 regular meeting. Motion passed 5-0.

DEMANDS Director Sauceda motioned to authorize payments from the General Account in the amount of $837,646.65 (chk#24518 - 24567) and an Electronic Funds Transfer from the General to the Revolving Account in the amount of $157,522.58. (chk#14988-15046 including void chk#14938). The motion was seconded by Director Mamdapurkar. Director Taylor inquired about expenditures on an air relief valve, the Well-12 rehab and Treatment Plant progress; Director Vera asked about costs related to the upgrade of a main for the former Bowling alley sight and Director Mamdapurkar asked about payments to Stetson Engineering for the Water Plan update and to Brkich related to the 10 Freeway Crossing project. All questions were answered by staff to Board's satisfaction. Motion passed on a 5-0 vote.

DISTRICT COUNSEL REPORT District Counsel through Mr. Agobian, confirmed that the Easement Deed that staff has been trying to obtain for the Main replacement project has been signed by the property owner. There is one more parcel that needs to finalize easement negotiations. Mr. Koczanowicz also briefed the Board on a "long-arm" statute case Cox v. Gritman Medical Center, where the appellate Court reversed the lower Court's dismissal of a complaint by a patient from a neighboring state, against a medical clinic and a doctor located near a state border for lack of jurisdiction. The Higher Court found that by treating patients from the other state and prescribing medications to pharmacies located in the patients' state, the medical facility and the doctors were subject to legal action in the patient's state as they specifically cultivated treatment relationships across the state lines.

ACTION ITEMS

a. Resolution No. 8-26-542 adding AI Policy to the Personnel Manual

On a motion by Director Taylor, seconded by Director Sauceda Board approved the Resolution on a 5-0 vote.

b. Consideration of amendments to District's Refund Policy

Director Sauceda moved the item to start the discussion, motion was seconded by Director Taylor. Staff explained to the Board that after reviewing the Administrative Code, they could not confirm the complaint that the Board received from a customer at a recent meeting. The customer stated that the Code provided for a refund of a deposit after 12 months of service and that he did not receive such refund. There is no such provision in the Code. Deposits are refunded upon closure of the account if all payments have been made and no amounts are past due. Board unanimously voted to make no changes to the existing policy.

MISC INFORMATION

Board received and filed a Water Well Report. Director Taylor noted that Well 16 was down as well as the Key Well. Mr. Feilen informed the Board that water is still flowing into the San Gabriel reservoir at a rate of 30,000 GPM.

GENERAL MANAGER COMMENTS

Mr. Agobian reported on the status of the under-freeway boring. He informed the Board that motion monitors will be set by the Railroad on August 15th, 2026 and boring should begin on Monday night. He also advised the Board that staff was going to contact the surrounding homeowners and offer a $200 gift card for a hotel stay for the night of the boring. The noise may be disturbing to some residents. Staff estimated that there are 15 homes that may be affected. Those who choose to accept the gift card will be required to sign a release of future claims related to any noise or disturbance that night.

FUTURE AGENDA ITEMS

Reserve Policy will be discussed at a future meeting

DIRECTOR COMMENTS

Director Mamdapurkar inquired about the National Night Out and was told by Mr. Feilen that it was a success. Director Vera informed the Board that she heard in the news about Reserve Policies and had questions about the District's policy. The item will be agendized for future discussion by the Board. Director Sauceda had questions about role that InterWest played in the Freeway Crossing project and was informed that they were the right-of-way acquisition agent.

ADJOURNMENT Upon motion by Director Taylor, seconded by Director Sauceda the Board voted unanimously to adjourn the meeting at 4:50 p.m.

President

Secretary

[SEAL]

EFT-From the General Account for the Revolving Reimbursement

	Date Paid	Amount Paid
Director's Payroll	8/12/2026	$ 261.20
Payroll	8/12/2026	$ 98,995.88
	Total Amount to be Reimbursed:	**$ 99,257.08**

August 25, 2026

To: Board of Directors

From: General Manager

Subject: SGCWD Financial Reserve Policy

At the August 11, 2026, Board meeting staff brought two reserve policies for the Board to discuss at a future Board meeting. The District's current policy in section 9.09 of the Administrative code reads The District shall maintain an operating Reserve at least equal to one year's variable budget costs. The total annual variable budget cost includes the cost to purchase, produce, treat and deliver water as well as two-thirds salaries and personal compensation. The District shall maintain a Capital and Equipment Reserve of at least 25% of the previous year's total revenue. The District shall maintain an emergency reserve in the amount $4,000,000.00.

In 2024 the District asked the firm of IB consulting to conduct a rate study which was adopted in early 2025. In that rate study a recommendation for a new reserve policy was introduced. The new reserve policy would have a minimum requirement which is 120 days of operating expenses, two years of five-year average of capital improvement projects, 5% of rate revenues and 10% of system assets. The reserve target which states 180 days of operating expenses, five years for five-year average capital improvement projects, 10% of rate revenues and 20% of system assets.

Staff recommends the new changes to the District's reserve policy.

Thank you

July 2026

Cash & Investments			
LAIF Investment		$	9,722,843
Capital Emergency Fund		$	5,000,000
LAIF Total		$	14,722,843
LAIF Interest Rate	3.840%		
Time-Value Investment		$	1,651,138
Citizens Bank - General		$	3,688,064
Citizens Bank - Revolving		$	42,477
Citizens-Bank - Safety Lunches		$	14,477
Xpress Bill Pay Holding (Online)		$	-
Citizens Bank - General/Revolving & Other		$	3,745,017

***I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.**

Date: 08/25/2026

Treasurer

	Jul-25	YTD Jul-25	Jul-26	YTD Jul-26
Cash Receipts	$ 1,097,213	$ 7,513,965	$ 1,122,266	$ 7,200,633
Disbursements	$ 1,019,681	$ 5,815,603	$ 1,304,256	$ 9,806,431
Water Sales	$ 796,594	$ 5,165,781	$ 863,444	$ 5,478,812

	2025		2026		
				Water Payments	928,698
Meter charges	359,223	*Meter charges*	380,257	*A.R Payments*	39,474
Water Charges	437,372	*Water Charges*	483,187	*Time Value Interest*	970
Total Billed	796,595	*Total Billed*	863,444	*LAIF*	153,124
					1,122,266

SAN GABRIEL COUNTY WATER DISTRICT
REVENUE AND EXPENDITURE DISTRIBUTION

July 2026
Year-To-Date Percent
58%

Acct. #	Description	Budget	Receipts & Expenditures Jul-26	Total YTD	Balance	YTD %
	Total Revenues	**$ 12,112,089**	**$ 1,063,628**	**$ 6,562,172**	**$ (5,549,917)**	**54%**
	Operational Expense					
	Production & Supply	2,576,224	147,727	1,091,919	(1,484,305)	42%
	Transmission & Distribution	805,066	70,972	446,394	(358,672)	55%
	Customer Service	420,456	45,214	246,739	(173,717)	59%
	General & Administrative	4,201,973	712,916	2,228,562	(1,973,411)	53%
	Total Operational Expense	**8,003,719**	**976,828**	**4,013,614**	**(3,990,105)**	**50%**
	Gain/(Loss) before Capital	**4,108,370**	**86,800**	**2,548,558**	**(1,559,812)**	**62%**
	Capital Expenditures	6,385,000	686,845	4,497,536	(1,887,464)	70%
	Gain/(Loss)	**$ (2,276,630)**	**$ (600,045)**	**$ (1,948,978)**	**$ 327,652**	