

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave  
Rosemead, CA 91770**

**June 23, 2026**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

- 2. Roll Call**
- |                             |       |
|-----------------------------|-------|
| <b>Director DeLaTorre</b>   | _____ |
| <b>Director Saucedo</b>     | _____ |
| <b>Director Taylor</b>      | _____ |
| <b>Director Mamdapurkar</b> | _____ |
| <b>Director Vera</b>        | _____ |

**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**

**Second:**

**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Regular Meeting of the Board of Directors held June 09, 2026**

**Motion:**

**Second:**

**Action:**

**6. List of Demands on the General Account**

**a. Revolving/Payroll Account Reimbursement**

**Motion:**

**Second:**

**Action:**

**7. District Counsel**

**8. Action Items**

- a. Consider Approval on Adopting Policies to Prohibit the Irrigation of Non-Functional Turf with Potable Water in Compliance with California Assembly Bill 1572. Resolution No. 06-26-538**

**Motion:**  
**Second:**  
**Action:**

- b. Consider Approval on Adopting an Urban Water Management Plan and Water Shortage Contingency Plan. Resolution No. 06-26-539**

**Motion:**  
**Second:**  
**Action:**

- c. Authorized and approve amendment to General Manager Employment Contract providing for incentive to extend the term of the contract.**

**Motion:**  
**Second:**  
**Action:**

**9. Miscellaneous Information Items**

- a. Receive and File: May 2026 Banking & Investment Report**
- b. Receive and File: May 2026 Revenue and Expenditure Report**

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**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

**Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770.**

**If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.**

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON JUNE 9, 2026**

- CALL TO ORDER** A regular meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, June 9<sup>th</sup>, 2026, at 8366 Grand Avenue, Rosemead, California at the hour of 4:00 p.m.
- ROLL CALL** Present at the meeting were General Manager Jim Prior, Finance and Administration Manager Carmen Corona, Assistant General Manager Casey Feilen, Directors DeLaTorre, Taylor, Saucedo, Mamdapurkar, and Vera (virtually) and District Counsel Koczanowicz.
- AGENDA AND VIRTUAL APPEARANCE** Director Vera phoned in due to illness. Board by motion (Taylor, second Saucedo 4-0) made the findings of urgency to allow for virtual attendance.
- Upon motion by Director Taylor and seconded by Director Mamdapurkar, the Board voted unanimously to adopt the agenda as presented.
- PUBLIC COMMENT** None
- PRESENTATIONS** Mr. Josh Byerrum of Platinum Strategies presented findings from the most recent audit and responded to questions from the Directors regarding PERS liability obligations and Capital Projects accounts.
- MINUTES** Upon motion by Director Mamdapurkar, seconded by Director Taylor the Board voted to approve the minutes with a spelling correction for the May 26<sup>th</sup>, 2026 regular meeting. Motion passed 5-0.
- DEMANDS** Director Saucedo motioned to authorize payments from the General Account in the amount of \$338,689.54 (check numbers 24424-24465) and an Electronic Funds Transfer from the General to the Revolving Account in the amount of \$32,996.42 (check numbers 14873-14918, with voided check 14903). The motion was seconded by Director Mamdapurkar. Director Taylor enquired about expenses related to the Treatment Plant and timing of completion, as well as costs related to support software and meters and fittings; Director Mamdapurkar also asked about the cost of billing software and was advised that it was paid on annual basis. Motion passed on a 5-0 vote.
- DISTRICT COUNSEL REPORT** District Counsel advised the Board that progress was being made on getting one of the final easements for the Main related to the Frwy undercrossing and provided an information item about the intervener process in the California Energy Commission approval of Data Centers.

**ACTION ITEMS**

None

**MISC  
INFORMATION**

Well Report. Board received and filed a Water Well Report. Director Taylor noted that a lot of water was released, which was confirmed by Mr. Feilen who stated that the releases were up to 143,500 gallons per minute.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager reported that San Gabriel Valley Water Company will be purchasing some of Districts water bringing in approximately \$440,000 in revenue; he also advised the Board that the Frwy undercrossing project is not progressing as the railroad is evaluating the effect that the boring may have on the tracks. District contractor is awaiting approval before moving forward.

**FUTURE  
AGENDA  
ITEMS**

There will be two items on the next agenda related to Urban Water Management Plan and AB1572 dealing with watering of non-functional turf.

**DIRECTOR  
COMMENTS**

Director Vera commented on So Cal tour of various water facilities; she spoke about removal of sediment form some reservoirs and suggested that the District look into contracting with an outside grant writer, which has been successful for other organizations.

**CLOSED SESSION**

Board adjourned to Closed Session at 4:35 for one item: General Manager midterm evaluation and returned from Closed session into open meeting at 5:00 pm. District Counsel reported that the Board agreed to provide an incentive for the General Manager to remain longer with the District and that the contract amendment will be before the Board a future meeting.

**ADJOURNMENT**

Upon motion by Director Taylor, seconded by Director Saucedo the Board voted unanimously to adjourn the meeting at 5:01 p.m.

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President

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Secretary

[SEAL]

**EFT-From the General Account for the Revolving Reimbursement**

	<b>Date Paid</b>	<b>Amount Paid</b>
Payroll	6/3/2026	\$ 94,435.78
Director's Payroll	6/9/2026	\$ 261.20
Payroll	6/17/2026	\$ 95,836.87
	<b>Total Amount to be Reimbursed:</b>	<b>\$ 190,533.85</b>

## **RESOLUTION NO. 06-26-538**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF SAN GABRIEL COUNTY WATER DISTRICT ADOPTING POLICIES TO PROHIBIT THE IRRIGATION OF NON-FUNCTIONAL TURF WITH POTABLE WATER IN COMPLIANCE WITH CALIFORNIA ASSEMBLY BILL 1572**

**WHEREAS**, the State of California enacted Assembly Bill (AB) 1572, which prohibits the use of potable water to irrigate non-functional turf on commercial, industrial, institutional, homeowner association (HOA), and government properties; and

**WHEREAS**, "non-functional turf" is defined as any turf that is solely ornamental and not regularly used for recreational, civic, or community purposes; and

**WHEREAS**, the **San Gabriel County Water District** is committed to promoting long-term water use efficiency, mitigating the impacts of climate change on California's water supply, and complying with State Water Resources Control Board regulations; and

**WHEREAS**, AB 1572 requires local public agencies and public water systems to revise their regulations, ordinances, or policies to include these state-mandated non-functional turf restrictions; and

**WHEREAS**, properties within the **San Gabriel County Water District** service area will be required to transition non-functional turf areas to climate-resilient, water-efficient landscaping in accordance with phased statewide deadlines;

**NOW, THEREFORE, BE IT RESOLVED** by the **Board of Directors of San Gabriel County Water District** as follows:

**SECTION 1. Incorporation of Recitals.** The foregoing recitals are true and correct and are incorporated into this Resolution.

**SECTION 2. Policy Adoption.** The **Board of Directors** hereby adopts a policy prohibiting the use of potable water for the irrigation of non-functional turf on all covered properties, including state/local government properties, commercial/industrial properties, and HOA common areas, consistent with the timelines established in California Water Code Section . January 1, 2027, for all properties owned by local governments, public agencies and public water systems. Beginning January 1, 2028, all other institutional properties and all commercial and industrial properties. Beginning January 1, 2029, all common areas of properties of HOA's, common interest developments and community service organizations. January 1, 2031, all properties owned by local government, local public agencies, and public water systems in a disadvantaged community.

**SECTION 3. Implementation and Enforcement.** The General Manager is hereby directed to develop administrative guidelines, compliance reporting mechanisms, and enforcement procedures to implement the provisions of AB 1572 throughout the **San Gabriel County Water District** service area.

**SECTION 4. Exemptions.** This prohibition shall not apply to functional turf used for recreational or civic purposes, or to the extent necessary to ensure the health of trees and other perennial non-turf plantings, or to address immediate health and safety needs, as permitted by state law.

**SECTION 5. Effective Date.** This Resolution shall take effect immediately upon its adoption.

**PASSED, APPROVED, AND ADOPTED** this [Day] day of [Month], [Year], by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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President, San Gabriel County Water District

ATTEST:

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Secretary, San Gabriel County Water District

APPROVED AS TO FORM:

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District Counsel, San Gabriel County Water District

**RESOLUTION NO. 06-26-539**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
ADOPTING AN URBAN WATER MANAGEMENT PLAN AND WATER SHORTAGE  
CONTINGENCY PLAN**

**WHEREAS**, the California Legislature enacted Assembly Bill 797 (Water Code Section 10610 Et seq., known as the Urban Water Management Planning Act) during the 1983-84 Regular Session, and as amended subsequently, which mandated that every supplier providing water for municipal purposes to more than 3,000 customers or supplying more than 3,000 acre feet of water annually, prepare an Urban Water Management Plan and Water Shortage Contingency Plan, (Plan) the primary objective of which is to plan for the conservation and efficient use of water; and use of water; and

**WHEREAS**, the San Gabriel County Water District (District) is an urban supplier of water providing water to a population of approximately 40,000, and;

**WHEREAS**, the Plan must be adopted by July 01, 2026, after public review and hearing, and filed with the California Department of Water Resources within thirty days of adoption; and

**WHEREAS**, the District has therefore, prepared and circulated for public review a draft Urban Water Management Plan and Water Shortage Contingency Plan, and a properly noticed public hearing regarding said Plan was held by the Board of Directors on June 23, 2026;

**WHEREAS**, the District did prepare and shall file said Plan with the California Department of Water Resources by June 23, 2026;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of San Gabriel County Water District the Urban Water Management Plan and Water Shortage Contingency Plan dated June 2026 is hereby approved and adopted;

**PASSED, APPROVED AND ADOPTED this 23<sup>rd</sup> day of June 2026.**

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President, Board of Directors

ATTEST:

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Secretary

**First Amendment To January 1, 2026 General Manager Employment Agreement**

Effective as of July 1, 2026, San Gabriel County Water District (hereinafter “District”), and James P. Prior (hereinafter “Employee”), agree to amend the terms of the existing Employment Agreement as follows:

Section 3 (a) is amended as follows:

**Section 3. Term.**

- (a) Employee begins general management employment on January 1, 2026, and will remain in the exclusive employ of the District for sixteen (16) months from that date, concluding on April 30, 2027, without change in compensation.

**Section 5** is hereby amended to add subsection (m):

(m) In order to provide an incentive for the General Manager to extend the term of the Agreement for four additional 4 months, in addition to the compensation enumerated above, the District will rent premises located at 8341 Grand ave, Rosemead CA 91770, to the General Manager at a rate of \$1,800 per month starting on July 1<sup>st</sup>, 2026 and terminating on April 30, 2027, or sooner should this Agreement be terminated prior to that date for any reason. General Manager shall be responsible for all maintenance and utility costs related to the rental premises.

All other terms and conditions of the Employment Agreement remain unchanged and are in full force and effect.

San Gabriel County Water District

James P. Prior

\_\_\_\_\_  
President

\_\_\_\_\_  
Employee

Attest:

\_\_\_\_\_



**May 2026**

**Cash & Investments**

LAIF Investment		\$	9,569,720
Capital Emergency Fund		\$	<u>5,000,000</u>
LAIF Total		\$	14,569,720
LAIF Interest Rate	3.810%		
Time-Value Investment		\$	1,650,659
Citizens Bank - General		\$	3,519,595
Citizens Bank - Revolving		\$	167,004
Citizens-Bank - Safety Lunches		\$	14,477
Xpress Bill Pay Holding (Online)		\$	-
Citizens Bank - General/Revolving & Other		\$	<u>3,701,076</u>

*\*I hereby certify that the forgoing is true and correct and in accordance with the District's Investment Policy.*

**Date: 06/23/2026**

*Carmen J.*  
 \_\_\_\_\_  
**Treasurer**

	<u>May-25</u>	<u>YTD May-25</u>	<u>May-26</u>	<u>YTD May-26</u>
<b>Cash Receipts</b>	\$ 882,595	\$ 5,504,064	\$ 1,191,093	\$ 5,026,936
<b>Disbursements</b>	\$ 651,046	\$ 3,933,771	\$ 1,304,952	\$ 7,830,279
<b>Water Sales</b>	\$ 688,196	\$ 3,629,864	\$ 798,421	\$ 3,817,640

	2025		2026		
<b>Meter charges</b>	336,076	<b>Meter charges</b>	377,924	<b>Water Payments</b>	1,073,151
<b>Water Charges</b>	<u>352,120</u>	<b>Water Charges</b>	<u>420,498</u>	<b>A.R Payments</b>	107,999
<b>Total Billed</b>	688,196	<b>Total Billed</b>	798,421	<b>Time Value Interest</b>	9,942
				<b>Laif's 1st Qtr Interest</b>	<u>0</u>
					1,191,093

**SAN GABRIEL COUNTY WATER DISTRICT  
REVENUE AND EXPENDITURE DISTRIBUTION**

**May 2026  
Year-To-Date Percent  
42%**

Acct. #	Description	Budget	Receipts & Expenditures May-26	Total YTD	Balance	YTD %
	<b>Total Revenues</b>	<b>\$ 12,112,089</b>	<b>\$ 873,416</b>	<b>\$ 4,633,494</b>	<b>\$ (7,478,595)</b>	<b>38%</b>
	<b>Operational Expense</b>					
	Production & Supply	2,576,224	113,501	805,551	(1,770,673)	31%
	Transmission & Distribution	805,066	40,872	307,826	(497,240)	38%
	Customer Service	420,456	34,171	162,054	(258,402)	39%
	General & Administrative	4,201,973	231,206	1,282,280	(2,919,693)	31%
	<b>Total Operational Expense</b>	<b>8,003,719</b>	<b>419,750</b>	<b>2,557,710</b>	<b>(5,446,009)</b>	<b>32%</b>
	<b>Gain/(Loss) before Capital</b>	<b>4,108,370</b>	<b>453,667</b>	<b>2,075,784</b>	<b>(2,032,586)</b>	<b>51%</b>
	Capital Expenditures	6,385,000	123,816	3,668,956	(2,716,044)	57%
	<b>Gain/(Loss)</b>	<b>\$ (2,276,630)</b>	<b>\$ 329,851</b>	<b>\$ (1,593,172)</b>	<b>\$ 683,458</b>	