

**San Gabriel County Water District  
Regular Meeting of the Board of Directors  
8366 Grand Ave  
Rosemead, CA 91770**

**January 14, 2025**

**4:00 P.M.**

**AGENDA**

**Call to Order**

**1. Pledge of Allegiance**

**2. Roll Call**

**Director DeLaTorre**

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**Director Saucedo**

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**Director Taylor**

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**Director Mamdapurkar**

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**3. Additions, Re-order and Adoption of the Agenda:**

**Motion:**

**Second:**

**Action:**

**4. Public Comment on Agenda and Non-Agenda items**

**Anyone wishing to discuss items on and not on the agenda may do so at this time**

**5. Minutes of a Special Meeting of the Board of Directors held December 10, 2024**

**Motion:**

**Second:**

**Action:**

**6. List of Demands on General Account**

**a. December 2024 Invoices**

**Motion:**

**Second:**

**Action:**

**7. District Counsel**

**8. Action Item**

**a. Potential action to finalize appointment of candidate to vacant seat on the Board and adopt the Necessary Resolution**

**Motion:**

**Second:**

**Action:**

**b. Discussion, Consideration and Action on the purchase of a new vehicle**

**Motion:**

**Second:**

**Action:**

**9. Miscellaneous Information Items**

**a. Water Well Report**

**b. ACWA/JPIA “President’s Special Recognition Award”**

**10. General Manager Report**

**11. Future Agenda Items**

**12. Director Comments**

**13. Adjournment**

**Motion:**

**Second:**

**Action:**

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 8366 Grand Ave., Rosemead, CA 91770. If you have special needs because of a disability which make it difficult for you to access or participate in the meeting, please contact the District Finance & Administration Manager, (626) 287-0341, by at least noon on the Monday preceding the meeting. The District will attempt to make arrangements to accommodate your attendance.

**MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF  
SAN GABRIEL COUNTY WATER DISTRICT  
HELD ON DECEMBER 10, 2024**

**CALL TO ORDER** A special meeting of the Board of Directors of the San Gabriel County Water District was called to order on Tuesday, December 10, 2024, at 8366 Grand Avenue, Rosemead, California at the hour of 2:00 p.m.

**ROLL CALL** Present at the meeting were General Manager Jim Prior, Finance and Administration Manager Carmen Corona, Assistant General Manager Casey Feilen, Directors Taylor, DeLaTorre, Saucedo, Mamdapurkar and District Counsel Koczanowicz.

**ELECTION OF OFFICERS** President: Director Saucedo moved to select Director DeLaTorre for President, seconded by Director Mamdapurkar, motion passed 4-0.

Vice President: Director Saucedo moved to appoint Director Taylor as VP; motion failed due to lack of second. Director Mamdapurkar moved to select Director Saucedo as a VP, Director Taylor seconded, and motion passed 3-1, with Director Saucedo voting nay.

Secretary: Director Mamdapurkar moved to select Jim Prior as Board's secretary, seconded by Director Taylor, passed unanimously.

Treasurer: Director Mamdapurkar moved to select Carmen Corona as the Treasurer, second by Director Taylor, motion passed 4-0.

**AGENDA** Upon motion by Director Taylor and seconded by Director Saucedo, the Board voted unanimously to adopt the agenda as presented.

**PUBLIC COMMENT** A candidate for the Board vacancy, Ms. Camelia Vera was present.

**ITEM 8d  
APPOINTMENT TO  
FILL BOARD  
VACANCY** President DeLaTorre moved item 8d to the beginning of the agenda. Ms. Vera spoke to the Board about her interest in serving and her qualifications and answered some questions from the Directors. Director Taylor moved to appoint Ms. Vera to the vacant position on the Board. There was no second, but Director Mamdapurkar stated that the Board should wait till the January 5<sup>th</sup> 2025 deadline for application passes before the appointment is considered. Board agreed and Ms. Vera was invited to return at the January 14<sup>th</sup>, 2025 Board meeting, when the Board will take up the appointment again.

**MINUTES** Upon motion by Director Mamdapurkar, seconded by Director Saucedo, the Board voted to approve the minutes for the regular meeting held on November 26, 2024 and two special meetings held on November 26, 2024

and December 3, 2024. Motion passed 4-0 without any questions or amendments.

**DEMANDS**

Director Saucedo motioned to authorize payments from the General Account in the amount of \$355,070.85 (chk#23519-23566) and an Electronic Funds Transfer from the General to the Revolving Account in the amount of \$32,128.26 (chk#14006-14045 and one voided ck.# 13818). The motion was seconded by Director Taylor. Director Taylor asked about expenses related to tree trimming and developer payments, which were answered to his satisfaction. Motion carried on a 4-0 vote.

**DISTRICT  
COUNSEL  
REPORT**

District Counsel reported that dialogue with City of Rosemead continues and he briefed the Board on an appellate case Bai v. Yip, where the Court refused to dismiss the case as the in pro per filing was sufficient to constitute an amended complaint after a demurrer was granted to the Defendants.

**ACTION ITEMS**

**2025 BUDGET AND  
POSITION AND  
COMPENSATION  
RESOLUTIONS**

Director Taylor, in separate motions, moved to adopt Resolution 12-24-528 approving the FY 25 District Budget and Resolution 12-24-529 approving Authorized Position and Compensation plan. Each motion was seconded by Director Saucedo and both passed on 4-0 votes.

**GENERAL  
MANAGER  
EMPLOYMENT  
CONTRACT**

Director Mamdapurkar moved to approve the new contract for the General Manager. Motion was seconded by Director Taylor. District Council announced the GM's compensation under the new contract and Board passed the motion unanimously.

**MISC  
INFORMATION**

Board received and filed a Water Well Report. Director Taylor noted that numbers are looking good, and the Reservoir is filling up.

**GENERAL  
MANAGER  
COMMENTS**

The General Manager reported that Board will receive the capacity fee update and wished everyone a Happy Holiday.

**FUTURE  
AGENDA  
ITEMS**

January 14, 2025 meeting will have Board Appointment on the agenda

**DIRECTOR  
COMMENTS**

Directors thanked everyone and were pleased with the Christmas Lunch event and wished all Happy Holidays.

**ADJOURNMENT**

Upon motion by Director Taylor, seconded by Director Saucedo, the Board voted unanimously to adjourn the meeting at 2:41 p.m.

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President

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Secretary

[SEAL]

**EFT-From the General Account for the Revolving Reimbursement**

	<b>Date Paid</b>	<b>Amount Paid</b>
Sick Cash Out Payroll	12/1/2024	\$ 25,827.14
Board of Director's Payroll	12/3/2024	\$ 353.55
Payroll	12/4/2024	\$ 85,551.19
Board of Director's Payroll	12/11/2024	\$ 245.90
Payroll	12/18/2024	\$ 86,799.29
Revolving Reimbursement	12/31/2024	\$ 116,376.87
	<b>Total Amount to be Reimbursed:</b>	<b>\$ 315,153.94</b>

Report Criteria:

Report type: Summary  
Check.Type = {<>} "Adjustment"  
Bank.Bank number = {-} 3

# Revolving Account

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/24	12/03/2024	14046	10544	Anagh Mamdapurkar	Payroll	92.35
12/24	12/03/2024	14047	10350	Domingo Saucedo	Payroll	92.35
12/24	12/03/2024	14048	11940	Lincoln National Life Insurance Co.		3,170.00
12/24	12/04/2024	14049	13283	Jared Dibenedetto	Certificate Renewal Reimbursement	60.00
12/24	12/04/2024	14050	10363	Staples Business Credit	Office Supplies	647.47
12/24	12/04/2024	14051	10453	T-Mobile	Cell Phones	297.33
12/24	12/06/2024	14052	10184	Dental Spa of West Covina	K. Agobian Dental Bill	355.00
12/24	12/06/2024	14053	13337	Kevin J. Snaer, DDS	K. & R. Altiano Dental Bill	944.00
12/24	12/06/2024	14054	10918	Masters Real Estate Network	Grand Rentals - Agent's Fee	480.00
12/24	12/06/2024	14055	13494	Roy H. Chang, DDS	J. & J. Maas Dental Bill	92.35
12/24	12/10/2024	14056	10544	Anagh Mamdapurkar	Payroll	92.35
12/24	12/10/2024	14057	10350	Domingo Saucedo	Payroll	92.35
12/24	12/12/2024	14058	12674	U.S. Bank	See Statement	1,775.67
12/24	12/12/2024	14059	13366	Anthony Agobian	Dental Reimbursement	1,035.00
12/24	12/12/2024	14060	13163	Carlos Cardona	Boot Reimbursement	200.00
12/24	12/12/2024	14061	13774	Great Smiles Dental	Boot Reimbursement	168.00
12/24	12/12/2024	14062	13283	Jared Dibenedetto	Boot Reimbursement	200.00
12/24	12/12/2024	14063	13605	Jim Jenkins	Boot Reimbursement	200.00
12/24	12/12/2024	14064	10945	Legleu's Construction	Repairs for 8331 & 8341 Grand Ave.	12,800.00
12/24	12/12/2024	14065	10233	Pasadena Periodontics	K. Prior Dental Bill	1,500.00
12/24	12/12/2024	14066	12209	Paul M. Reischl, D.D.S., Inc.	S. Crocker Dental Bill	327.00
12/24	12/12/2024	14067	10272	Tooth Booth Pediatric Dentistry	J. & L. Pearson Dental Bill	510.00
12/24	12/17/2024	14068	10040	Costco Membership	Annual Renewal	65.00
12/24	12/17/2024	14069	13277	Hilton Hotel	Christmas Luncheon Balance	42.38
12/24	12/17/2024	14070	11940	Lincoln National Life Insurance Co.		3,170.00
12/24	12/17/2024	14071	10811	net2phone Global Services, LLC	December Phone Service	561.87
12/24	12/17/2024	14072	13494	Roy H. Chang, DDS	L. Maas Dental Bill	330.00
12/24	12/18/2024	14073	10946	Jacob Running	Boot Reimbursement	200.00
12/24	12/18/2024	14074	13429	Matt Pearson	Boot Reimbursement	200.00
12/24	12/19/2024	14075	10122	ACWA JPIA	2024-2025 Liability Insurance	66,039.05
12/24	12/20/2024	14076	10098	Petty Cash Reimbursement	Office Supplies	469.25
12/24	12/20/2024	14077	13217	Anthony Piscopo	Boot Reimbursement	200.00
12/24	12/23/2024	14078	13161	Casey Feilen	Dental Reimbursement	2,000.00
12/24	12/23/2024	14079	10800	Chengfu Yang	Refund Deposit 6721.06	36.00
12/24	12/23/2024	14080	10949	Edward Tse	Refund Deposit 9222.05	188.70

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/24	12/23/2024	14081	10948	Neil S. Abidi	Refund Deposit 554.04	47.51
12/24	12/23/2024	14082	10950	San Gabriel Evergreen Garden HOA	Refund Deposit 9599.02 & 9600.02	240.89
12/24	12/31/2024	14083	10961	Adam Luong	133 W. Chestnut/Upgrade to 1" Meter	535.95
12/24	12/31/2024	14084	10960	Alpha Rabbit, LLC	1812 S. San Gabriel/7-5/8" & 1-1" Meter	7,512.32
12/24	12/31/2024	14085	10594	Amy Tran D.D.S. Inc.	S. Saucedo Dental Bill	496.60
12/24	12/31/2024	14086	13366	Anthony Agobian	Tuition Reimbursement	476.85
12/24	12/31/2024	14087	10959	Charles Ying	445 N. Del Mar/2-1" Meters	1,462.56
12/24	12/31/2024	14088	13296	Jeffrey C. Murphy, DDS	J. & D. DiBenedetto Dental Bill	224.56
12/24	12/31/2024	14089	10958	Jeffrey Chow	1046 S. Anderson Way/Upgrade to 1" Meter	321.35
12/24	12/31/2024	14090	10951	Jorge Aguilar	Refund Account Credit/Deposit 7893.08	187.69
12/24	12/31/2024	14091	10953	Mishaelle Gomez	Refund Deposit 10017.02	30.26
12/24	12/31/2024	14092	10956	PWR Advisory, LLC	605 E. Mission Rd./1-1" Meter	1,196.28
12/24	12/31/2024	14093	10955	Rich Chen	401 E. Pearl St./2-1" Meters	2,762.29
12/24	12/31/2024	14094	10954	Shaobo Xue	Refund Deposit 8952.14	34.64
12/24	12/31/2024	14095	13785	Thomas C. Nelson, DDS	L. Dirian Dental Bill	128.00
12/24	12/31/2024	14096	10952	Vito Tantillo	Refund Account Credit 5478.01	28.57
12/24	12/31/2024	14097	10957	Yong Jin	Refund Account Credit 5478.01	1,541.43
Grand Totals:						116,376.87

Report Criteria:

Report type: Summary  
Check.Type = {<>} "Adjustment"  
Bank.Bank number = {=} 3



Water Levels as of December 31, 2024

Listed below are the water levels in the Baldwin Park Key Well and Wells owned and operated by San Gabriel County Water District.

The Baldwin Park Key Well is located in the central portion of the San Gabriel Valley within the City of Baldwin Park and is used by the Main San Gabriel Basin Watermaster to monitor changes in the groundwater supply for the Basin. Each vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin. The Key Well elevation is measured at sea level.

	<u>DECEMBER 2023</u>	<u>DECEMBER 2024</u>
Baldwin Park Key Well	224.5	247.3

Reservoir Storage in the San Gabriel Canyon:

Cogswell Reservoir	10,475 acre-feet
San Gabriel Reservoir	44,044 acre-feet
Morris Reservoir	28,735 acre-feet
Total Storage Capacity	83,255 acre-feet

As of December 31, 2024 combined storage was 14,031 acre-feet (17 percent of capacity)

San Gabriel County Water District:

Listed below are water levels measured at static and pumping and pump depth.

	<u>2023</u>	<u>2023</u>	<u>2024</u>	<u>2024</u>	
	STATIC	PUMPING	STATIC	PUMPING	PUMP DEPTH
<u>Raymond Basin</u>					
Well #16	284	366	265	357	423
<u>Main San Gabriel Basin</u>					
Well #9	NM	393.5	NM	408	471
Well #11	219	340	208	328	483
Well #12	207	230	205	225	380
Well #14	170.5	261	170	263	381
Well #15	366	404	358	398	650



YOUR BEST PROTECTION

## ACWA JPIA

P.O. Box 619082  
Roseville, CA  
95661-9082

phone  
916.786.5742  
800.231.5742

[www.acwajpia.com](http://www.acwajpia.com)

### Core Values

- People
- Service
- Integrity
- Innovation

12/2/2024

San Gabriel County Water District (S030)  
P.O. Box 2227  
San Gabriel, CA 91778-2227

General Manager:

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the "**President's Special Recognition Award**" certificate for each Program that they qualify in.

The JPIA is extremely pleased to present San Gabriel County Water District (S030) with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2025.

Sincerely,

Melody McDonald  
President

Enclosure: President's Special Recognition Award(s)

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SAN GABRIEL  
COUNTY WATER DISTRICT

# *President's Special Recognition Award*

*The President of the  
ACWA JPIA  
hereby gives Special Recognition to*

## *San Gabriel County Water District*

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"  
in the Liability Program for the period 10/01/2020 - 09/30/2023  
announced at the Board of Directors' Meeting in Palm Desert.*



*Melody McDonald, President*



*December 02, 2024*

# *President's Special Recognition Award*

*The President of the  
ACWA JPIA  
hereby gives Special Recognition to*

## *San Gabriel County Water District*

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"  
in the Property Program for the period 07/01/2020 - 06/30/2023  
announced at the Board of Directors' Meeting in Palm Desert.*



*Melody McDonald, President*



*December 02, 2024*

# *President's Special Recognition Award*

*The President of the  
ACWA JPIA  
hereby gives Special Recognition to*

## *San Gabriel County Water District*

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"  
in the Workers' Compensation Program for the period 07/01/2020 - 06/30/2023  
announced at the Board of Directors' Meeting in Palm Desert.*



*December 02, 2024*

*Melody McDonald*

*Melody McDonald, President*